



# J. SIKILE SCHOOL

Affiliated to Central Board of Secondary Education  
NARSAPUR - 534 275, WEST GODAVARI DIST., A. P., INDIA  
Tel: (08814) 273287/273387 ● www.jsikile.com ● Email: edu@jsikile.com  
AN ISO 9001:2008 CERTIFIED INSTITUTION

13 June 2017  
No.09822

## CIRCULAR

**Dear Parent/Guardian:**

Re : **Academic Year 2017-2018 – FIRST TERM:**

We are thankful to God for His protection and guidance during the previous Academic year and continue to seek His blessings in the First Term of the Academic Year 2017-2018.

01. **RESULTS IN AISSE (X) & AISSCE (XII) MARCH,2017:** We congratulate all the students, staff and parents for CENTUM Results in AISSE (X), AISSCE (XII) March,2017 and wish our students all well in their future endeavours.

### **AISSE (X) MARCH,2017:**

TOTAL APPEARED : 115 TOTAL PASSED : 115

### **CGPA 10/10 - 13 STUDENTS:**

Roll No.	Name	Roll No.	Name
4118657	VINEETHA KAPPALA	4118702	RAHUL JAIN
4118671	RIYA SINGH	4118707	SUBHASH ARAVIND B
4118672	SRIJA PADMINI GUDURI	4118708	SHALEM RAJ KUMAR G
4118680	BHAVYA SRI KAVURI	4118710	JYOTHI NAGA SAI PRASAD ANJURI
4118682	DHANESWARI PIPPALLA	4118714	TEJA NAIDU SADHANALA
4118692	PRIYANKA GUBBALA	4118727	JEDIDYA KONDAMUDI
4118694	SAI PRANATHI GUBBALA	--	--

### **CGPA 9.8/10 - 14 STUDENTS:**

Roll No.	Name	Roll No.	Name
4118646	DIVYA POTHURAJU	4118690	PUNYA DHANA SRIJA T
4118648	MADHU SRI SAI RADHA B	4118697	NAMRATHA DEVI K
4118650	HARI CHANDANA A	4118712	MANI JOSHI CHOPPALA
4118659	MITHALI JAIN	4118733	DHEERAJ GEDDAM
4118675	EMIMA YELAMANCHILI	4118736	D K S R MANIKANTA
4118676	DURGA VENKATA LAKSHMI SAILAJA M	4118742	SATHVIK KAKANI
4118683	TEJASWI NAIDU	4118758	ANTONY NAKKA

**CGPA 9.6/10 - 14 STUDENTS:**

H.T. No.	Name	H.T. No.	Name
4118651	BUDDHIKA PILLI	4118691	CHARISHMA JAKKAMSETTI
4118653	SAHITYA KOTRA	4118698	ASISH NIGHTINGALE G
4118663	SHRUTHIKA G	4118706	ANANDA SIVA PRASAD S
4118666	DOULATH UNNISA SK.	4118715	RAKESH RAJ TIRUMANI
4118667	NEHA SHARON A	4118719	RAVI PEDAPATI
4118674	PORTIA CHOPPALA	4118737	SUDHARSHAN KATAM
4118687	DEEPTHI RAPAKA	4118741	GEORGE PRINCE PEETHALA

**CGPA 9.4/10 - 10 STUDENTS:**

H.T. No.	Name	H.T. No.	Name
4118654	NAVYA SAROJA K	4118704	BHERU JAIN
4118660	CHERISHMA NAGA SAI K	4118705	TAGORE DIGAMARTHI
4118662	VAISHNAVI JAIN	4118721	GANESH TEJA SATHINEEDI
4118668	TEJA SRI PENUPOTHU	4118748	MONESH SURYA GOWTHAM NAIDU Y
4118703	JINESH KUMAR JAIN	4118754	VINAY YADAV E

**SUBJECT WISE TOPPERS (10/10):**

Subject	No. of students Secured
English	77
Telugu	45
Hindi	12
Maths	14
Science	33
Social	39

**RESULTS - CONSOLIDATED CGPA STATEMENT:**

Range	Grade	No. of students Secured
91-100	A1	67
81- 90	A2	44
71- 80	B1	04
<b>TOTAL</b>		<b>115</b>

**TOPPERS IN AISSCE (XII) MARCH, 2017:**

Roll No.	Name	Group
4637651	AKASH JAIN	Maths, Economics, Business Studies, Accountancy
4637652	B.S. SUBRAHMANYAM	Maths, Physics, Chemistry, Multimedia
4637656	CH.S. KUMAR	Maths, Physics, Chemistry, Biology

02. **SCHOOL TIMINGS:** 8:30 a.m. to 3:45 p.m. Late comers and those with improper uniform will be sent home after three(3) warnings. Students will not be permitted to leave the school premises in between school hours and gate pass will be issued only in case of sickness or an emergency.

03. **ACADEMIC PLAN FOR THE YEAR 2017-18:** The following copies are enclosed herewith for the guidance of the parents and effective implementation of the Academic Schedule for the year 2017-18.

A. **YEAR PLAN:** Year plans for the Academic Year 2017-2018 with subject wise syllabus is enclosed herewith for your reference.

Every Saturday two (2) periods are allotted for Co-Scholastic Activities: Yoga, Chess, Karate, Cookery, Clubs and students can opt as per their interest.

B. **DISCIPLINE POLICY:** Students should abide by the code of conduct at all times. Corporal punishment is expressly prohibited in the school.

04. **CHANGES IN CLASS X CBSE BOARD EXAMINATIONS W.E.F. MARCH, 2018:**

A) We refer to CBSE Circular No.Acad-05/2017 dated 31.01.2017 and our Circular No.09596 dated 07.02.2017 regarding Remodeled Assessment structure for Class X w.e.f. 2018 Class X Examinations.

1. **SCHOLASTIC AREA:**

<b>Total 100 marks</b> (Syllabus for assessment will be only Class X)				
<b>Subjects</b>	<b>80 Marks (Board Examination)</b> Student has to secure 33% marks out of 80 marks in each subject	<b>20 Marks (Internal Assessment)</b> Student has to secure 33% marks out of overall 20 marks in each subject		
		Periodic Test (10 Marks)	Notebook Submission (5 Marks)	Subject Enrichment Activity (5 Marks)
		(i)	(ii)	(iii)
<b>Language 1</b>	Board will conduct Class-X Examination for 80 marks in each subject covering 100% syllabus of the subject of Class-X only.  Marks and Grades both will be awarded for individual subjects  9-point grading will be same as followed by the Board in Class XII.	Periodic written Tests, restricted to three in each subject in an Academic Year. Average of best two tests to be taken for final marks submission.	This will cover <ul style="list-style-type: none"> <li>• Regularity</li> <li>• Assignment Completion</li> <li>• Neatness &amp; upkeep of notebook.</li> </ul>	Speaking and listening skills.
<b>Language 2</b>				Practical Lab work
<b>Science</b>				Maths Lab Practical
<b>Mathematics</b>				Map Work and Project Work
<b>Social Science</b>				

(i) **PERIODIC TEST (10 MARKS):** The school will conduct periodic written tests as printed in the Academic Calendar with portions of the syllabus cumulatively covered. The gradually increasing portion of contents would prepare students acquire confidence for appearing in the Board examination with 100% syllabus. The school will take the average of the best two tests for final marks submission.

- (ii) **NOTEBOOKS SUBMISSION (5 marks)**: Notebooks submission as a part of internal assessment is aimed at enhancing seriousness of students towards preparing notes for the topics being taught in the classroom as well as assignments. This also addresses the critical aspect of regularity, punctuality, neatness and notebook upkeep.
- (iii) **SUBJECT ENRICHMENT ACTIVITIES (5 Marks)**: These are subject-specific activities aimed at enrichment of the understanding and skills development. These activities will be recorded internally by respective subject Teachers.

**LANGUAGES**: Aimed at equipping the learners to develop effective listening and speaking skills,

**MATHEMATICS & SCIENCE**: The listed laboratory and Practical work / activities will be followed as given in the prescribed publication of CBSE/NCERT.

**SOCIAL SCIENCE**: Map and the Project work as prescribed by the CBSE in the Curriculum.

2. **CO-SCHOLASTIC ACTIVITIES**: The co-curricular activities i.e. Work Education, Art Education, Physical & Health Education will be graded on a 5-point grading scale (A to E) and will have no descriptive indicators. No upscaling of grades will be done.
3. **DISCIPLINE (Attendance, Sincerity, Behaviour, Values)**: Discipline significantly impacts career shaping and it helps build character. Sincerity, good behavior and values develop strength and foster unity and co-operation. Therefore the element of discipline has been introduced. Class Teacher will be responsible for grading the students on a Five-point Grading scale (A to E).

The internal assessment comprising 20 marks (10+5+5) entails objectivity and structured approach for a holistic assessment.

- B) **DOCUMENTATION**: Records pertaining to the internal assessment of the students done by the school will be maintained for verification at the discretion of the Board.

05. **UNIFORM SYSTEM OF ASSESSMENT, EXAMINATION AND REPORT CARD FOR CLASSES VI-IX FROM THE ACADEMIC YEAR 2017-18 ONWARDS**:

CBSE will issue the Report card for Class X based on the Board Examination w.e.f. Academic Year 2017-18. As the assessment structure and examination pattern for Class IX will be similar to that of Class X, the Report card for Class IX issued by the School will be similar to that of Class X.

5.1 **SCHOLASTIC AREAS:** Assessment structure and Examination for Classes VI to VIII comprises of two(2) Terms i.e. Term-1 and 2. The components of the scheme are explained below:

Subjects	TERM-1 (100 Marks) April,2017 – September,2017 20 marks Periodic Assessment + 80 marks for Half Yearly Exam		TERM-2 (100 marks) October,2017 – March,2018 20 marks Periodic Assessment + 80 marks for Yearly Exam.	
	PA 20 marks	Half Yearly Exam	PA 20 marks	Yearly Exam
Language-1	<ul style="list-style-type: none"> <li>Periodic Test 10 marks with syllabus covered till the Test dates as printed in School Calendar.</li> <li>Note Books Submission 5 marks at Term end</li> <li>Subject Enrichment 5 marks at Term end.</li> </ul>	<ul style="list-style-type: none"> <li>Written exam for 80 marks with syllabus covered till the Half Yearly exam dates as printed in School Calendar.</li> </ul>	<ul style="list-style-type: none"> <li>Periodic Test 10 marks with syllabus covered till the Test dates as printed in School Calendar.</li> <li>Note Books submission 5 marks at Term end.</li> <li>Sub Enrichment 5 marks at Term end</li> </ul>	Written exam for 80 marks with syllabus coverage as below:  <b>Class VI:</b> 10% of 1 <sup>st</sup> Term covering significant topics + entire syllabus of 2 <sup>nd</sup> Term.  <b>Class VII:</b> 20% of 1 <sup>st</sup> Term covering significant topics + entire syllabus of 2 <sup>nd</sup> Term.  <b>Class VIII:</b> 30% of 1 <sup>st</sup> Term covering significant topics + entire syllabus of 2 <sup>nd</sup> Term.
Language-2				
Language-3				
Mathematics				
Science				
Social Science				
Any other Subjects				

**Subject Enrichment Activities:** These are subject-specific activities aimed at enhancing the understanding and skills. These activities will be carried out throughout the term and will be evaluated at the Term end.

**Languages:** Aimed at equipping the learners to develop effective listening and speaking skills.

**Mathematics & Science:** Practical work and activities are undertaken as per NCERT Syllabus and Text Books.

**Social Science:** Map or the project work as per NCERT Syllabus and Text Books.

Grading Scale for Scholastic Areas (Classes VI-VIII)		Grading Scale for Scholastic Areas (Class-IX)	
MARKS RANGE	GRADE	MARKS RANGE	GRADE
91 – 100	A1	91 – 100	A1
81 – 90	A2	81 – 90	A2
71 – 80	B1	71 – 80	B1
61 – 70	B2	61 – 70	B2
51 – 60	C1	51 – 60	C1
41 – 50	C2	41 – 50	C2
33 – 40	D	33 – 40	D
32 & below	E (Needs improvement)	32 & below	E (Failed)

5.2 **CO-SCHOLASTIC ACTIVITIES:** For the holistic development of the student, co-curricular activities in the following areas will be carried out by the teachers and will be graded Term wise on a 3-point grading scale (A to C) (**A = Outstanding, B = Very Good, C = Fair**). The aspect of regularity, sincere participation, output and teamwork will be the generic criteria for grading in the following co-scholastic activities.

- (a) Work Education
- (b) Art Education
- (c) Health and Physical Education (Sports/Martial Arts/Yoga)

5.3 **DISCIPLINE (CLASSES VI-VIII):** The students will also be assessed for the discipline which will be based on the factors like attendance, sincerity, behavior, values, tidiness, respectfulness for rules and regulations, attitude towards society, nation and others. Grading on Discipline will be done term-wise on a 3-point grading scale (**A = Outstanding, B = Very Good, C = Fair**).

5.4 **RECORD KEEPING:** The school will follow the documentation procedure and collate the same at the time of preparing the report card.

06. **JR.KG. TO STD.V:** The Assessment from Jr.Kg. to Std.V will be independent for Term 1 and Term 2 as per Academic Calendar 2017-18

07. **TEST PERIODS STD.I-XII:** Every day i.e. Monday through Friday Tests are conducted w.e.f. Monday, 19.06.2017 to prepare the students for the Remodeled assessment structure. Time table schedule is as follow:

Timings : 8:45 a.m. – 9:45 a.m. Please ensure that your child is in time to School.

Day	Std.I – II	Std.III – X	Std.XI – XII
MON	Maths	Maths	Maths/II Lang./Computer Science
TUE	English	English	Physics/Economics/Civics
WED	EVS	Science	Chemistry/Business Studies
THU	II Lang.	II Lang.	Biology/Accountancy/ Multimedia & Web Technology
FRI	Hand writing practice	Social	English

08. **NEW ADMISSIONS 2017-2018:**

- i) Admissions into Kindergarten, Std.I – XII are in progress. Application and prospectus can be obtained in the Accounts Office. Groups offered in Senior Secondary level.

**English Core is common for all the groups with Electives as follows:**

<b>Group 1</b>	Mathematics, Physics, Chemistry, Biology.
<b>Group 2</b>	Mathematics, Physics, Chemistry, Multimedia & Web Technology / Computer Science / Hindi / Telugu
<b>Group 3</b>	Biology, Physics, Chemistry, Hindi / Telugu.
<b>Group 4</b>	Mathematics, Economics, Business Studies, Accountancy
<b>Group 5</b>	Economics, Business Studies, Accountancy, Hindi / Telugu.

- ii) All new admissions should come in full Uniform with the prescribed set of Text books and Note books by **30.06.2017**. Kindly note that non-submission of Transfer Certificate, Birth Certificate on / before 31.07.2017 may warrant cancellation of admission.
- iii) **HAND WRITING**: All students should write in legible cursive hand writing. Special Hand writing class is arranged for New Admissions and students with poor handwriting skills.
09. **BIRTHDAY CELEBRATIONS**: Students are greeted and birthday song is played during morning Assembly. The students can come in casual wear and distribute chocolates / cakes to the class mates.  
The celebration is restricted only to the class and parents are requested not to send any gifts to be distributed to children / staff in the school.
10. **PARENT TEACHER MEET**: Parents are encouraged to attend Parent Teacher Meeting to discuss their wards progress and find solution to academic or behavioural problems. Time: 3:30 p.m. to 5:30 p.m. The dates are printed in the Academic Calendar 2017-18.
11. **SCHOOL FEE/TRANSPORT FEE**: School Fee/Transport should be remitted as per the schedule. Fee defaulters may not be permitted to School and avail Transport facility. Cancellation of Transport should be informed in writing one month in advance else the fee for the following month will be collected.
12. **I.D. CARDS**: I.D. Cards will be issued in June,2017 to all students who were present in April,2017 and they should wear the I.D. Cards during school working days. The New Admissions will be given in due course.
13. **SMS ALERTS**: Examination dates, Disciplinary remarks, Absenteeism, fee defaulters may be intimated through SMC Alert. Kindly inform the school office in writing if there is any change in your contact numbers.
14. **OLYMPIADS**: The International Olympiads are challenging academic competitions in English, Science, Mathematics, General Knowledge and on Environment. Students from Std.III-XII who wish to participate in any of the following competitions should remit the fee in the Accounts Office as per the schedule:

Sl. No.	Name of the Exam.	Eligibility	Subjects	Date of Exam.	Due date to remit fee	Exam Fee Rs.	Preparatory Text Book (Optional)
1	The GREEN Olympiad Exam 2017	Std.4-10	Environment	25.10.17	15.07.17	75-	--
2	International Olympiad of Maths (IOM)	Std.3-12	Maths	05.12.17	15.08.17	120-	80-00
3	International Olympiad of Science (IOS)	Std.3-12	Science	15.11.17	15.08.17	120-	80-00
4	International Olympiad of English Language (IOEL)	Std.3-12	English	08.11.17	15.08.17	120-	80-00
5	SMART Kid G.K. Olympiad (SKGKO)	Std.3-12	G. K.	12.12.17	15.08.17	120-	80-00
6	NASO-2017	Std.4-12	Science	23.11.17	15.08.17	120-	Free NASO ebooks.

15. **ADMINISTRATIVE STAFF:** The Administrative staff are as follows:

<p>i) <b>Ms. G. Meena Kumari.</b> <b>Principal (Academics):</b> Co-ordinates the entire Academic schedule of the School</p>	<p><b><u>Head Teachers:</u></b> 1) <b>Ms. T. Sharon Roja</b> – <b>Jr.Kg.</b> 2) <b>Ms. S.M. Hima Bindu</b> – <b>Sr.Kg.</b></p>
<p>ii) <b>Ms. G. S. N. Kalyani.</b> <b>Vice-Principal (Academics):</b></p>	<p>3) <b>Ms. K. G. Chandana</b> – <b>Std.I</b> 4) <b>Ms. S. Praisya</b> – <b>Std.II</b> 5) <b>Ms. M. Prabhavathi</b> – <b>Std.III</b></p>
<p>iii) <b>Ms. V. Madhavi,</b> <b>Vice-Principal (Admin.):</b> Incharge of Hostels, Transport, co-ordinates all the Departments and Non-Academic work. Mobile: <b>9908865132</b></p>	<p>6) <b>Ms. B. Ambica</b> – <b>Std.IV</b> 7) <b>Ms. I. Anitha Florence</b> – <b>Std.V</b> 8) <b>Ms. N. E. Surekha</b> – <b>Std.VI</b> 9) <b>Ms. D. Mary</b> – <b>Std.VII</b> 10) <b>Ms. M. Neelima</b> – <b>Std.VIII</b></p>
<p>iv) <b>Ms. G. Prasanna Kumari,</b> Coordinator: Helpdesk, Student Counsellor Mobile: <b>9908436817</b></p>	<p>11) <b>Ms. K. Srinidhi</b> – <b>Std.IX</b> 12) <b>Ms. U. Priscilla Raj</b> – <b>Std.X</b> 13) <b>Ms. G. Meena Kumari</b> – <b>Std.XI, XII</b></p>

16. **HOSTELS:** Residential facilities are provided separately for Boys and Girls. Disciplined and caring environment is created by a team of Wardens, Housekeepers, Resident Nurse and Catering staff. All resident students must abide by the rules. Resident facility may be cancelled for any breach of code of conduct and the Parents/Guardians should adhere to the visiting hours as per Hostel Rules. A child will be permitted to go home only through authorized guardians/parents.

17. **A PARENT'S ROLE IN THEIR CHILD'S EDUCATION:** Parental encouragement and support for learning activities at home combined with parental involvement in schooling is critical to children's education. A growing body of research shows that building effective partnerships between parents, families and schools to support children's learning leads to improved learning outcomes. Parents are the first and continuing educators of their children.

Research has shown that parental engagement has a positive impact on many indicators of student achievement, including:

- Higher grades and test scores
- Enrolment in higher level programs and advanced classes
- Lower drop-out rates
- Higher graduation rates
- A greater likelihood of commencing tertiary education.



Beyond educational achievement, parental engagement is associated with various indicators of student development. These include:

- Better social skills
- Improved behaviour
- Better adaptation to school
- A greater sense of personal competence and efficacy for learning
- Greater engagement in school work
- A stronger belief in the importance of education.

### **10 Ways To Help Your Child Do Well In School**

1. Show you care. Your child needs hugs and words of support. Ask your child about school each day.
2. Read, Read, Read. Read with your child or have him or her read every day. Make it fun – talk about what you've read.
3. Make home a place for learning. Help your child practice reading, writing, maths, and science skills. Stimulate your child's creativity.
4. Promote healthy habits. Make sure your child gets plenty of sleep, exercise and eats balanced meals. Children need the right amount of sleep to be alert and ready to learn all day. Most school-age children need 10 to 12 hours of sleep a night. TVs, computers, video games, after-school activities, as well as hectic family schedules, can contribute to children not getting enough sleep. Lack of sleep can cause irritable or hyper types of behavior and might make it difficult for the child to pay attention in class. It's important to have a consistent bedtime routine, especially on school nights.
5. Be a role model. Your child learns from you. Be positive about education and how you enjoy learning.
6. Encourage independence. Allow your child to make mistakes and learn to accept their consequences. Give your child responsibilities, such as household chores.
7. Create a study routine. Set a time and quiet place for your child to work every day. Go over homework together.
8. Get involved. Meet with your child's teacher, attend school events and help out at school if you can.
9. Build success. Help raise your child's self-esteem by setting reachable goals and praising your child's efforts, not just results.
10. Make school important. Insist on good attendance and punctuality.

18. **HELPDESK:** You may contact the **Coordinator** at the Helpdesk for any further clarification regarding the various points in this circular or other information during the School office timings. If you wish to meet the **Principal / Vice-Principals / Head Teachers / Teachers**, please note that the visiting hours are from **04:00 P.M. to 05:00 P.M.** on all working days.

We solicit your cooperation for better and effective functioning of the Academic and Non-academic activities of the school.

Yours faithfully,

**J. SIKILE SCHOOL**

*G. Meena Kumari*

13/06/17

**G. Meena Kumari (Ms.), M.Sc., B.Ed.**

**PRINCIPAL:**



gmk / rvk :

Encl : 1) Class wise Year Plans – 2017-18

2) Discipline Policy